	MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE		
	SOP FOR SOCIAL RESPONSIBILITY		
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Objective:

National Service Scheme (NSS) has been introduced at MITS in 2003 as a part of the academic programs and since then NSS has been functioning as a regular feature in the realm of our Academics. The overall objective of the scheme is educational and service to the community. It is the activity through which the objective is sought to be achieved. It is a student-cantered program in which projects are implemented by the NSS volunteers in the community in close collaboration with the community and thereby it provides vast scope for the student's interaction with the people. Madanapalle Institute of Technology & Science NSS is registered under "JNTUA. Reg. No.-AP-07-005".




Aims and objectives of NSS

- To understand the community in which they work;
- To understand themselves in relation to their community;
- To identify the needs and problems of the community and involve them in problem solving process.
- To develop among themselves a sense of social and civic responsibility;
- To utilise their knowledge in finding practical solution to individual and community problems;
- To develop competence required for group-living and sharing of responsibilities;
- To gain skills in mobilising community participation;
- To acquire leadership qualities and democratic attitude;
- To develop capacity to meet emergencies and natural disasters; and
- To practice national integration and social harmony

Responsibility:

The Duties and Functions of the NSS Programme Officer

The Programme Officer is one of the important person in NSS

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Organization, he/she plays pivotal role and responsible for the organization of NSS Unit, implementation of NSS Programme under the supervision and direction of Chairman and Principal of the College. He/she will be responsible to carry out the instructions issued by the Programme Co-ordinator of the University. NSS Regional Centre and State Liaison Officer for the implementation of NSS activities as per the Action Plan given by the Programme Coordinator, the Programme Officer plays the role of an organizer, an educator, as a motivator, a Coordinator, a supervision, an administrator, and public relation officer to improve the quality and magnitude of NSS Programmes in their institutions/colleges. His/her functions can be stated as under.

1. As an Organiser

- i. To interpret the scheme to the students / volunteers and other members of the college community and create awareness about the NSS Programmes
- ii. To provide information about NSS motto aims and objectives, philosophy and activities.
- iii. To enlist cooperation and coordination of community, agencies, government departments and non-governmental agencies.
- iv. To select or adopt the village/slum for service projects on the basis of utility and feasibility.


2. As an Educator

- i. To prepare and conduct the orientation Programme for NSS Volunteers, explain them about the concept of social service.
- ii. To prepare and teach them the methods and skills required for achieving the objectives of the NSS scheme.
- iii. To promote community education through meetings, talks, new bulletins, discussions etc.

3. As a Motivator

- i. He/she co-ordinate the NSS activities in accordance with the volunteer's ability and community demands.

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- ii. He/she to coordinate various external resources available in the forms of government services, welfare agencies and voluntary organizations for the success of the NSS Programmes.
- iii. He/she coordinates internal resources available in the form of teaching expertise of teachers for enhancing the knowledge and skills of the students in implementation of the NSS scheme.

4. As a Supervisor


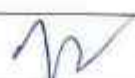

- i. He/she supervises the NSS Programme undertaken by Volunteers.
- ii. He/she supervisory and consultative skills should enable students to set realistic goals and see problems as a challenge and take appropriate steps to solve them.
- iii. He/she to assist in evaluation and follow-up work.

5. As an Administrator

- i. He/she to keep the principal or Chairman of NSS, College advisory committee and the programme Coordinator of the University informed of the University informed of the programmes of the Unit.
- ii. To run day-to-day administration of the programmes.
- iii. To attend correspondence regularly between college and university.
- iv. To prepare progress report periodically for submission to college and university.
- v. To maintain record of volunteers participation and programmes undertaken.
- vi. To keep accounts and stock in the prescribed forms.

6. As a Public Relation Person

- i. To inform the community about the NSS programmes through press reports, radio and television programmes.
- ii. To create awareness, through pamphlets, seminars and meetings.

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iii. To initiate to create awareness for image building of NSS in order to inspire and motivate the NSS Volunteers.

Procedure:

Enrolment in NSS

NSS is a voluntary scheme. NSS scheme starts from 11th Standard onwards. At college level the NSS volunteers will be enrolled from the first and second year degree-class students. The students from foreign countries studying in Indian universities can also join NSS so that they may share the experiences of national reconstruction and community work. NCC cadets will not be allowed to join NSS. Similarly NSS volunteers will not participate in NCC or any other youth organisation as long as they are in NSS.

- An NSS volunteer needs to devote a total of 240 hours social service in two years duration. Every year, a NSS volunteer has to devote 20 hrs. of orientation and 100 hrs. of community service.
- To enrol as NSS volunteer, contact the NSS Programme Officer of your school / college. Enrolment in NSS is free.
- The NSS volunteers on successful completion of the required hours of service are issued a certificate. NSS volunteers can get some weightage during admissions in higher studies and other benefits as decided by the institutions/university.
- Community and society engagement Extension Services (ES) was started to promote social concern and good citizenship among the student community through extension and social outreach programme NSS.
- The focus of NSS is to develop awareness about social realities, to have a concern for the underprivileged sections of the community, to develop neighbourhood network and to enrich the personality of the volunteers.
- Participation in community engagement initiatives are a part of the undergraduate curriculum.
- It grooms students in a holistic manner with an emphasis on respecting dignity of the human person.

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- The Extension Services have received appreciation from representatives of Government, local panchayats and community.
- Students of the institution have also started social work organizations and pursue extension services as part of corporate social responsibility at their work place.
- Life skills training is an efficacious tool for empowering youth to act responsibly take initiative and take control.

Some of the activities undertaken under NSS are:

- Awareness Rallies Pledges
- Smart Pulse Surveys
- Environment Protection
- Yoga & Meditation & Relaxation Techniques
- Blood Donation Camps
- Swatch Bharath Camps and
- Special Camps etc.

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